

# Affidavit of Identity and Receipt of Filing

## how to file for elective office

### when to file

Visit [mi.gov/elections](http://mi.gov/elections) - Information for Candidates to confirm filing dates.

All affidavits must be received by the date and time specified. Affidavits of Identity received after, regardless of the postmark, are invalid.

### where to file

File with the Michigan Bureau of Elections for a federal or state district that includes more than one county (including statewide) and all judicial races

## how to complete the form

### 1. candidate information

Print your information legibly. Provide a mailing address if you would like to receive mail at an alternate address.

### 2. additional information

A phone number, date of birth, email address, or website is not required, but recommended.

### 3. office sought/ballot information

If you are using a name not given at birth, you must complete the full former name field unless your name was formally changed because of marriage or divorce or formally changed for any reason more than 10 years ago (see MCL 168.558 & 560b).

Print the office name, the jurisdiction, and any district/circuit/ward defining the office for which you are a candidate. If a delegate candidate, put precinct number.

Print your name exactly as you wish it to appear on the ballot using upper and lower case letters. Michigan election law says that a candidate may use the following:

- first and middle name
- middle name only
- initials for first and/or middle name
- a name that is a recognized diminutive of given name
- common law name

Do not use a nickname or titles (e.g. Rev, PhD, etc.).

except probate or municipal.

File with the County Clerk for a federal or state district in only one county, a county or probate judge race, and precinct delegates.

File with the City or Township Clerk for all city or township offices.

Contact your County Clerk to determine the appropriate filing official for village, school, or library district offices.

You may file in person or by mail.

### Example:

#### Affidavit of Identity and Receipt of Filing

candidate information	1	John first name	Michael middle	Doe last
	1	123 Main St residential address		Sample, 44444 city / zip
additional information	2	N/A mailing address, if applicable		
	2	555-555-5555 phone number		01/01/1950 date of birth
office sought/ ballot information	3	john.doe@email.com email address		voteforjohn.com campaign website
	3	Supervisor office name	Sample Township jurisdiction	
filer's acknowledgment	4	Political Party Name political party, if a partisan office. if running without party affiliation list "No Party Affiliation."		
	4	J o h n M D o e exact name I would like printed on the ballot (use upper and lower case letters)		
statements and attestation	5	term (check one): <input checked="" type="radio"/> regular term <input type="radio"/> partial term expiring / / <input type="radio"/> recall election (check one): <input checked="" type="radio"/> primary election 8/4/20 <input type="radio"/> general election / / judicial candidates only: <input type="radio"/> incumbent position <input type="radio"/> non-incumbent position <input type="radio"/> new judgeship		
	5	<input checked="" type="radio"/> nominating or qualifying petitions (estimated number of signatures 72 ) to be <input checked="" type="radio"/> destroyed <input type="radio"/> returned in January <input type="radio"/> a filing fee of \$100 (if applicable) <input type="radio"/> certification of party nomination and certificate of acceptance (if applicable) judicial candidates only: <input type="radio"/> affidavit of constitutional qualification <input type="radio"/> affidavit of candidacy (incumbents only)		
sign here	5	John M. Doe notary signature		04/01/2020 date here
	5	Susie Notary notary public, state of Michigan, county of Sample acting in the county of	Susie Notary notary name	3/15/2022 my commission expires

Fill in the appropriate circles to indicate the term and election and any associated dates.

### 4. filer's acknowledgment

Fill in the appropriate circle to indicate the items included in your filing. If submitting petitions, indicate the estimated number being submitted and if you'd like them destroyed or returned to you.

### withdrawals

The deadline for withdrawing from the ballot is three days after the filing deadline. Verify time at [mi.gov/elections](http://mi.gov/elections)

Once filed, an Affidavit of Identity may not be altered.

If the candidate decides during the filing period to change the Affidavit of Identity, the candidate must submit a new form.

### 5. statements and attestation

Fill in the circle to indicate you meet the statutory and constitutional requirements for the office sought and are a citizen of the United States. Read, sign, and date the attestation. The affidavit is not complete until signed and notarized.

Campaign Finance Act compliance: do not sign or submit this affidavit if the appropriate campaign finance items have not been filed or paid.

# Affidavit of Identity and Receipt of Filing

**candidate information**

→

1

first name \_\_\_\_\_ middle \_\_\_\_\_ last \_\_\_\_\_

residential address \_\_\_\_\_ city / zip \_\_\_\_\_

mailing address, if applicable \_\_\_\_\_ city / zip \_\_\_\_\_

**additional information**

2

phone number \_\_\_\_\_ date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_

email address \_\_\_\_\_ campaign website \_\_\_\_\_

**office sought/ ballot information**

my name formally changed in the last 10 years for a reason other than marriage or divorce; if checked, print full former name: \_\_\_\_\_

office name \_\_\_\_\_ jurisdiction \_\_\_\_\_ district/circuit/ward \_\_\_\_\_

3 political party, if a partisan office. if running without party affiliation list "No Party Affiliation."

\_\_\_\_\_

exact name I would like printed on the ballot (use upper and lower case letters)

\_\_\_\_\_

term (check one):  regular term  partial term expiring \_\_\_\_/\_\_\_\_/\_\_\_\_  recall

election (check one):  primary election \_\_\_\_/\_\_\_\_/\_\_\_\_  general election \_\_\_\_/\_\_\_\_/\_\_\_\_

judicial candidates only:  incumbent position  non-incumbent position  new judgeship

**filer's acknowledgment** (check one)

4

nominating or qualifying petitions (estimated number of signatures \_\_\_\_\_) to be  destroyed  returned in January

a filing fee of \$100 (if applicable)

certification of party nomination and certificate of acceptance (if applicable)

judicial candidates only:  affidavit of constitutional qualification  affidavit of candidacy (incumbents only)

**statements and attestation**

5

I am a citizen of the United States and I meet the statutory and constitutional requirements for the office sought.

I swear, or affirm, that the facts I have provided and the facts contained in the statement set forth below are true.

*At this date, all statements, reports, late filing fees, and fines due from me or any Candidate Committee organized to support my election to office under the Michigan Campaign Finance Act, PA 388 of 1976, have been filed or paid.*

I acknowledge that making a false statement in this affidavit is perjury - a felony punishable by a fine up to \$1,000.00 or imprisonment for up to 5 years, or both and may result in disqualification from the ballot (MCL 168.558, 933, and 936).

sign here \_\_\_\_\_ date here \_\_\_\_\_

notary signature \_\_\_\_\_ notary name \_\_\_\_\_

subscribed and sworn to me on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

notary public, state of Michigan, county of \_\_\_\_\_ my commission expires \_\_\_\_/\_\_\_\_/\_\_\_\_

acting in the county of \_\_\_\_\_

**for office use only**

received by \_\_\_\_\_ number of petition sheets \_\_\_\_\_ receipt number \_\_\_\_\_

reviewed by \_\_\_\_\_ date of filing \_\_\_\_\_

jurisdiction/district of office sought \_\_\_\_\_ campaign finance number \_\_\_\_\_